**Instructions**: These DOE requirements *differ from* or are *additional to* our current HRPP policies and must be met prior to initiating human research activities, when applicable.

***IRB Manager:***

* *Attach this checklist in eProtocol when completed.*
* *Send comment(s) as appropriate*
* *Refer to Guidance GUI-42 for more information as needed.*

|  |  |
| --- | --- |
| **PD:** | **Protocol ID:**  |
| **Checklist completed by** (IRB Staff name)**:** | **Date:** |

1. **Review for the Following Conditions:**

**DOE supported research must comply with particular requirements for keeping personal identifiable information (PII) confidential:**

1. Y**es [ ]  No [ ]  Does the protocol have a completed & attached APP-14 *DOE-supported research: Protection of Personally Identifiable Information (PII)*?**

**If “no”,** send Comment **42-DOE-PII**

1. **Send Comments for All New DOE protocols:**

Reporting by Researchers or Institution must follow certain guidelines & timeframes.

 Y**es [ ]**  *IRB Manager has:*  (i) Sent Comment **42-DoE**,

 (ii) Added to “IRB Admin Notes” in eProtocol.